

Connections NOW Course Format Options
(See [course description](#)
for more details)

Course schedule—Example 1 (8-week format)

Course Launch	11 a.m. to 12 Noon Orientation/Kick-off	Meet as a group to introduce the program and participate in an orientation
Weeks 1-2	Self-paced study	Employees complete online modules 1 to 3
End of Week 2	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 1 to 3
Weeks 3-4	Self-paced study	Employees complete online modules 4 to 6
End of Week 4	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 4 to 6
Weeks 5-6	Self-paced study	Employees complete online modules 7 to 9
End of Week 6	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 7 to 9
Weeks 7-8	Self-paced study	Employees complete online modules 10 to 12
Course Conclusion (End of Week 8)	10:00 a.m. to 12 Noon Wrap-Up Session	Meet as a group to discuss modules 10 to 12, evaluate the course, define ongoing follow-up activities, and celebrate the course's completion

Course schedule—Example 2 (8-week format, similar to above)

Course Launch	11 a.m. to 12 Noon Orientation/Kick-off	Meet as a group to introduce the program and participate in an orientation
Weeks 1-2	Self-paced study	Employees complete online modules 1 to 4
Week 3	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 1 to 4
Week 4-5	Self-paced study	Employees complete online modules 5 to 8
Week 6	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 5 to 8
Week 6-7	Self-paced study	Employees complete online modules 9 to 12
Course Conclusion (Week 8)	10:00 a.m. to 12 Noon Wrap-Up Session	Meet as a group to discuss modules 9 to 12, evaluate the course, define ongoing follow-up activities, and celebrate the course's completion

Course schedule—Example 4 (8-week format with fewer group meetings)

Course Launch	11 a.m. to 12 Noon Orientation/Kick-off	Meet as a group to introduce the program and participate in an orientation
Weeks 1-2	Self-paced study	Employees complete online modules 1 to 3

Weeks 3-4	Self-paced study	Employees complete online modules 4 to 6
Weeks 5-6	Self-paced study	Employees complete online modules 7 to 9
Weeks 7-8	Self-paced study	Employees complete online modules 10 to 12
Course Conclusion	11 a.m. to 12 Noon Wrap-Up Session	Meet as a group to discuss modules 1 to 12, evaluate the course, define ongoing follow-up activities, and celebrate the course's completion

Course schedule—Example 3 (6-week format)

Course Launch	11 a.m. to 12 Noon Orientation/Kick-off	Meet as a group to introduce the program and participate in an orientation
Weeks 1-2	Self-paced study	Employees complete online modules 1 to 4
End of Week 2	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 1 to 4
Week 3-4	Self-paced study	Employees complete online modules 5 to 8
End of Week 4	11 a.m. to 12 Noon Group Discussion	Meet as a group to discuss modules 5 to 8
Week 5-6	Self-paced study	Employees complete online modules 9 to 12
Course Conclusion End of Week 6	10:00 a.m. to 12 Noon Wrap-Up Session	Meet as a group to discuss modules 9 to 12, evaluate the course, define ongoing follow-up activities, and celebrate the course's completion

Course schedule—Example 5 (4-week format)

Course Launch	11 a.m. to 12 Noon Orientation/Kick-off	Meet as a group to introduce the program and participate in an orientation
Week 1	Self-paced study	Employees complete online modules 1 to 3
Week 2	Self-paced study	Employees complete online modules 4 to 6
Week 3	Self-paced study	Employees complete online modules 7 to 9
Week 4	Self-paced study	Employees complete online modules 10 to 12
Course Conclusion	11 a.m. to 12 Noon Wrap-Up Session	Meet as a group to discuss modules 1 to 12, evaluate the course, define ongoing follow-up activities, and celebrate the course's completion

For additional variations, or to discuss which format(s) may best meet the needs of your employees, please contact Jo Hillman at Noel-Levitz at 1-866-982-4244 or e-mail jo-hillman@noellevitz.com.